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Our ref: PDH/SG
Ask for: Peter Hughes
Date: 25th April 2018

Dear Councillor,

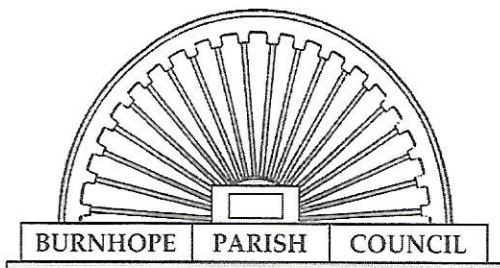
Your attendance is invited at the Annual Meeting of **BURNHOPE PARISH COUNCIL** for consideration of the undernoted agenda. The meeting will be held in Burnhope School, on **Thursday, 3rd May 2018** commencing at **6:00 p.m.**

Yours faithfully,

PETER HUGHES
Clerk

A G E N D A

1. **APPOINTMENT OF CHAIR**
2. **CHAIR'S REMARKS RE 2017/18**
3. **APPOINTMENT OF VICE-CHAIR**
4. **PARISH PRECEPT**
5. **CHEQUE SIGNATORIES**
6. **DATES OF MEETINGS**
7. **APPOINTMENT TO OUTSIDE BODIES**
Burnhope Partnership
Community Centre
Smaller Councils
HAGGRID
Mid Durham Area Action Partnership
Friends of Burnhope War Memorial



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Dear Councillor,

Your attendance is invited at the meeting of **BURNHOPE PARISH COUNCIL** for consideration of the undernoted agenda. The meeting will be held in Burnhope School on **Thursday, 3rd May, 2018**, at the conclusion of the Annual Meeting.

Yours faithfully,

PETER HUGHES
Clerk

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **POLICE REPORT**
3. **PARTNERSHIP REPORT**
4. **COMMUNITY CENTRE REPORT**
5. **MINUTES**
To consider the minutes of the meeting held on Thursday 5th April, 2018.
6. **FINANCE REPORT**
7. **PLANNING MATTERS**
8. **CORRESPONDENCE**

Minutes of the meeting of Burnhope Parish Council held on Thursday 5th April 2018 in Burnhope Cricket Club at 6:00 pm

Present

Councillor D. Coates (Chair)
Councillors H. Barron, K. Barron, J. Box, A. Gibson, B. Henderson, P. Luther, T. Metcalf and G. Smith.

In Attendance

County Councillor J. Considine, PC I. Nelson, and PCSO L. Jackson-Cullen.

Apologies for Absence

Apologies for absence were received from Councillor F. Dawson and County Councillor O. Johnson.

Police Report

PCSO Jackson-Cullen presented the following Police Report:-

- Quad bikes being ridden at Meadowfield Estate and to the rear of Johnson's shop.
- Number plates stolen.

Partnership Report

Councillor Henderson presented the report as follows:

- Two allotments vacant.
- AGM to be held on 21st May 2018.

Community Centre Report

Councillor Box presented the report as follows:

- Work 3 weeks behind schedule due to the weather.
- Building has been sealed up and internal work has started.

Minutes

RESOLVED that the minutes of the meeting of the Parish Council held on 8th March 2018 be approved as a correct record.

Small Parishes Meeting

A recommendation has been made to set aside £10,000 for an environmental project. It was felt that one area that all Parishes had issues with was footpath encroachment / edging whereby grass covered footpaths. **RESOLVED that** the Parish Council agree to the above scheme.

Finance Report

The Clerk reported on the following payment made since the last meeting: -

Detail	Amount
	£
T.P. Jones LLP - Payroll	57.60
Durham County Council – Outreach Work – War Memorial	444.00
D. Coates – reimbursement of cost of room hire.	15.00
A. Gibson – reimbursement of planting	24.00
Total	540.60

Correspondence

The Clerk reported upon the following correspondence: -

- Durham County Council – Precept payment.
- County Durham Association of Local Councils – GDPR Training
- Durham County Council – Section 137 Expenditure

Details of next meeting

The next Ordinary Meeting of Burnhope Parish Council will be held on Thursday 3rd May 2018 in Burnhope School at the conclusion of the Annual Meeting.